

**BEAUFORT COUNTY SCHOOL DISTRICT**



**PORT ROYAL ELEMENTARY SCHOOL  
VICKI GOUDE, PRINCIPAL**

	<b>Detail Summary</b>
<b>Transition to Hybrid Model</b>	<p>Our mission at Port Royal Elementary School aims to create a learning environment that provides all children with the opportunity to grow academically, physically, socially, and emotionally, while promoting college and career readiness characteristics that will actively involve them in the global society. During the period of COVID-19 pandemic, our school will take necessary measures to ensure students’ health and safety while also delivering a strong and standards-based curriculum. With the guidance of the Beaufort County School District re-entry plan, additional site-specific information is included in this plan.</p> <p>In the next phase of school re-opening, we will deliver instruction in two models. For families that have chosen, students will continue to receive instruction through virtual platforms that include Seesaw (Grades K-2), Google Classroom (Grades 3-5) supported by ZOOM video conferencing app to provide live contact between school staff and students throughout the day. Our second model will be the “hybrid” instructional model where students will physically attend school campus, in the school building, two days a week while continuing the virtual model during the other three days. Students will attend either “A” days on Monday and Tuesday, or “B” days on Thursday and Friday. Wednesday will be a virtual instructional day for all students. On days of physical, on-campus instruction, teachers will provide direct instruction with modeling and demonstration of instructional strategies that will be used to complete independent practice assignments on the off-campus days. Students will be assigned to either “A” day or “B” day based on the number of students in the class, by dividing them in half alphabetically. Some exceptions will be made to accommodate siblings and special circumstances to the extent possible.</p> <p>Both models of instruction will ensure that students follow the standards-based scope and sequence of content lessons to ensure that students are on-pace with each other and continuing to progress in content knowledge in the same way they would if traditional on-campus learning model was in place. Through the District’s gradual release instructional framework, students will</p>

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	<p>participate in continuous learning experiences which will be facilitated through a variety of approaches determined by individual schools or teachers. Notwithstanding the selected approach, all BCSD students will receive the same number of guaranteed instructional minutes. Additionally, instructional pacing will be adjusted to ensure that students are exposed to academic material consistently across grade levels.</p> <p>The daily schedule for both virtual and hybrid learning will start at our traditional times. <b>Start at 7:45am and end at 2:45pm. Students in both groups will follow the same daily schedule for content lessons, lunch/recess, and academic arts. Other services such as special education, intervention or gifted &amp; talented sessions will be scheduled as needed. A copy of the master schedule is attached.</b></p>
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<b>Instructional Delivery</b>	<b>Group AA</b>	<b>Group BB</b>
Face-to-Face	Monday, Tuesday	Thursday, Friday
Virtual Instruction (Asynchronous) + support and intervention as needed	Wednesday	Wednesday
General Instruction deployed in a variety of ways per school, teacher choice	Thursday, Friday	Monday, Tuesday

<b>Morning Arrival Procedures</b>	Students who attend on-campus on either “A” days or “B” days will use the traditional locations of arrival.
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	<p>All students will report directly to his/her assigned homeroom. Staff members will be assigned throughout the halls to ensure physical distancing and ensure students travel safely and directly to homerooms.</p> <p>Please expect some delays as we accommodate arrival with physical distancing and ensuring masks and hand sanitizer are used before entering the building.</p> <p><b>Carrider drop off-</b> At the back circle, near multipurpose room, enter from 12<sup>th</sup> street. Students wait for a staff member to signal them to open their doors and depart the vehicle. Students should put masks on before leaving their car. Staff will stagger the number of students walking in to promote physical distancing. A hand sanitizing station will be located at the door for immediate use upon entering the building.</p> <p><b>Walkers-</b>Enter through front door on Paris Ave. Students should put masks on before approaching the front door. A hand sanitizing station will be located at the door for immediate use upon entering the building.</p> <p><b>Bus-</b>Students will be expected to wear a mask on busses. Students should put masks on while at the bus stop and ensure it is on as they board the bus. Students will sit in assigned seats to promote physical distancing to the extent possible. Because busses will not hold maximum capacity, busses may need to make more than one route to pick up students in the morning. Please review school communications about bus route times.</p> <p>Staff members will allow students to depart the bus in a staggered manner to promote social distancing. Masks must be worn as they approach the building. A hand sanitizing station will be located at the door for immediate use upon entering the building.</p>
<p><b>Breakfast Procedures</b></p>	<p>Students will NOT congregate in the cafeteria. Meals will be delivered to classrooms. Students will eat all meals in their classroom. Students &amp; teachers will use the ORDER NOW app to make meal choices the day before.</p> <p>Meals will continue to be free until December 31st. However, we still need families to complete meal applications as soon as possible at <a href="https://paypams.com/onlineapp">https://paypams.com/onlineapp</a>. Please ensure your</p>

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	Free/Reduced meal application has been completed to participate in the subsidized meal plan in January.
<b>Dress Code</b>	<p>We fully expect for students to comply with the BCSD school dress code. However, given current circumstances, we will permit families to make “best efforts” to comply for a period not to extend beyond one week after the start of the hybrid period. Full compliance is expected by October 12.</p> <ul style="list-style-type: none"><li>• <b>NOTE:</b> “Best efforts” means that students, if not in full compliance, should maintain dress that reasonably resembles the school dress code.</li></ul>
<b>Lunch Procedures</b>	Students will NOT congregate in the cafeteria. Meals will be delivered to classrooms. Students will eat all meals in their classroom. Students & teachers will use the ORDER NOW app to make meal choices in advance. Large trash cans will be available on each hall.
<b>Afternoon Dismissal Procedures</b>	<p>Please expect some delays as we implement protocols for physical distancing. Each group will be dismissed in a staggered sequence. Please ensure the PRE transportation form is completed on day 1 of on-campus learning and returned to the classroom teacher the next day.</p> <p><b>BUS-</b> Students will be called by grade level to dismiss. Students will report to the Bus dismissal door on front of building and board bus. Driver will ensure physical distancing between students. In some instances, the bus will complete a short route and come back to pick up a second route of students.</p> <p><b>Carrider-</b> Students will be called by grade to report to the multi-purpose room. Students will sit at least 6 feet apart. The hallway near music room will be used if needed. Staff members will use updated 2020 RED pick-up tags to identify students’ cars. Please be sure this tag is hanging within sight. Without an updated 2020 RED pick-up tag, parents/guardians will need to park and enter the office to show a picture ID. Students will be called by radio to dismiss from the multipurpose room and load cars.</p>

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	<p><b>Walkers-</b> A staff member will escort walkers off campus using the crosswalk at the front entrance of the school. Ensure a transportation form is completed to allow independent walkers to leave campus without an adult.</p> <p><b>Walk-ups-</b> We prefer to limit parents walking up to get students as much as possible to alleviate people congregating outside of the school. Please use carrider procedures to pick up students. All will need an updated RED 2020 pick-up tag for identification to retrieve students. For limited walk-up students, they will be dismissed through the playground gate at the northeast side of the building. Please use physical distancing as you wait for your student. Do not enter the playground area.</p>
<b>Recess</b>	<p>Students will be allowed to take breaks outside to get fresh air and stretch their legs. Students will not be allowed to use any playground equipment. Social Distancing protocols will be in place. Ongoing evaluation of this policy will be conducted to determine whether a different course is necessary. Hand sanitizer will be used as students re-enter building.</p>
<b>Media Center Access and Protocols</b>	<p>PK-5th grade- Media specialist will visit classrooms with a variety of books for students to view &amp; check out.</p> <p>2nd-5th- Students can use Destiny catalogue to browse books. Students will use a google form to ‘order’ a book. Media Specialist will deliver books to classrooms the next day.</p> <p>Foyer Pick-up for Virtual students: Students will be able to use the above mentioned google form to order books. Books ordered before 3:00 will be available for pick up the next day by 9:00 am. Ongoing evaluation of this policy will be conducted to determine whether a different course is necessary and/or permissible.</p> <p>Media Center books and materials will be quarantined for 72 hours before being placed back into circulation.</p>

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<b>Academic Arts</b>	Physical Education will take place in the multi-purpose room using physical distancing protocols or outside. All other academic arts (music, art, media arts) will take place in homeroom classrooms to minimize transitions.
<b>Special Education Students</b>	Special Education will receive services based on their Individualized Educational Program (IEP). <ul style="list-style-type: none"><li>• Amendment of existing Individualized Education Plans (IEPs) may be held as appropriate to address new student needs and services</li><li>• Distance Learning Plan meetings have been held for all students who remain on virtual learning.</li><li>• Meetings will be held virtually unless an in-person, socially distanced meeting is requested.</li><li>• Eligibilities, reviews and Manifestation Determination Review meetings will all proceed</li></ul>
<b>Restrooms</b>	Students will use individual restrooms located in classrooms and group hallway restrooms. The number of students will be limited to two at a time in group hallway restrooms. Restrooms will be disinfected and cleaned more frequently throughout the day. A log will be maintained for each restroom to record disinfecting dates/times.
<b>Water Fountains</b>	The water fountains in the building will not be available for use. Students will be encouraged to bring water bottles for their own use throughout the day. No other beverages other than water will be allowed in classrooms. Water bottles can be refilled in the classroom when a sink is available. If a sink is not available, water jugs will be provided for student water bottles.
<b>Visitors to the Building</b>	Based on DHEC suggestions/ recommendations: <ul style="list-style-type: none"><li>• Limited Visitors - visitors will be by appointment only (limited number daily).</li><li>• Minimize others in the classroom - No classroom volunteers will be allowed – this will be reassessed throughout the school-year.</li></ul>

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	<ul style="list-style-type: none"> <li>● Parents will be asked to remain in cars during morning drop off</li> <li>● Standard vetting questions for all volunteers, visitors, vendors, etc.</li> <li>● Require face coverings/masks for all visitors</li> <li>● Maintenance (exterminators, filter change, etc.) will check in through front office</li> <li>● Nutrition vendors will check in with nutrition manager upon arrival</li> </ul>
<p align="center"><b>Facilities</b></p>	<p>Based on DHEC considerations for schools:</p> <ul style="list-style-type: none"> <li>● Students will be able to bring their own water bottle. Students may fill/refill their water bottles in their classrooms where sinks are available.</li> <li>● Provide isolation room for ill students/staff/visitors until they can exit the building.</li> <li>● Increase signage in the building in various locations as reminders.</li> <li>● Classrooms, office area, cafeteria, and high-volume areas will be sanitized daily.</li> <li>● The custodial staff will be following the school cleaning and sanitizing plan for our building.</li> <li>● The custodial staff will utilize industrial sanitizing misting machines to sanitize classrooms, common areas, and large spaces throughout the school on a consistent basis</li> <li>● Restrooms will be cleaned multiple times throughout the day.</li> </ul>
<p><b>Safety Supplies and Materials</b></p>	<p>Please note:</p> <ul style="list-style-type: none"> <li>● BCSD has an adequate supply of cleaning/sanitation products in stock for the first semester. Additional supplies have been ordered and will be available for the semester.</li> <li>● We currently have signage, thermometers, face coverings/masks, gloves, sanitizing</li> </ul>

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	<p>chemicals, spray bottles, disinfectant wipes, hand sanitizer, and hand soap.</p> <ul style="list-style-type: none"><li>• All staff and students will be required to wear masks. Masks have been added to the student dress code. Staff and students are encouraged to bring their own masks. We will have extra masks for students that need a mask.</li></ul>
<p><b>Pre-Kindergarten</b></p>	<ul style="list-style-type: none"><li>• Schools should assess whether Pre-K parents want their Pre-K students to attend face-to-face schooling once it resumes, or if they wish to have their Pre-K student continue to participate in Pre-K in their home learning format (take home activity packets).</li><li>• Plan for Pre-K instruction for face-to-face students, once face-to-face schooling resumes</li><li>• Ensure hand sanitizer is available at each student center within the Pre-K classrooms and teach proper hand washing throughout the school day</li><li>• Instruct Pre-K students in the use of sanitizing wipes to clean learning manipulatives within the Pre-K classrooms</li><li>• Rearrange the Pre-K classroom settings and learning environments. All learning centers should be available for use by the students<ul style="list-style-type: none"><li>○ Move student centers around the classroom to ensure proper distancing</li><li>○ Provide adequate space/distance for rest/nap cots to be placed throughout classroom</li><li>○ Limit the amount of learning materials in each center</li><li>○ Learning materials should be assigned to a small cohort of students in each center and sanitized after each use</li><li>○ Limit the numbers of students and the lengths of time that Pre-K students would be assigned to the same learning centers for exploratory learning tasks</li></ul></li></ul>



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<b>Sanitation</b>	<p>The following sanitation protocols will be deployed:</p> <ul style="list-style-type: none"><li>• Frequently sanitize classrooms: Teachers/staff will use the sanitizing spray at the end of each day and throughout the day as needed.</li><li>• Custodial staff will concentrate on high touch areas and restrooms multiple times throughout the school day.</li><li>• The Nurse, teachers, and staff will reinforce good hygiene practices frequently. This will include handwashing before and after lunch in their classrooms. Students will also wash their hands at all visits to the restroom.</li></ul>
<b>COVID-19 Infection</b>	See Addendum Below:
<b>Health Protocols</b>	<p>Our goal is to ensure health and safety of staff and students. The following list of protocols will be in place to preserve health and safety.</p> <ul style="list-style-type: none"><li>• Parents will be asked to check their children’s physical condition (any signs/symptoms such as fever, cough, sore throat, etc.) before sending their child to school. If a student has any of these symptoms, the student should remain at home unless the symptoms are excluded from COVID-19 by other health reasons.</li><li>• Require sick staff members and students to stay home.</li><li>• Staff members or parents will be asked to contact their health care provider to determine if testing is needed. Staff members are required to report test results to the school. Parents will be asked to report children’s test results to the principal/nurse.</li><li>• A plan to communicate information to DHEC and the community is in place. We will follow DHEC guidelines with contact tracing.</li></ul>

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	<ul style="list-style-type: none"><li>• The school/district will report any cases of COVID-19 to the S.C. Department of Health and Environmental Control (DHEC).</li><li>• Two health offices: one for sick students who will wait in the sick room (A116) (with staff member) until the parent arrives and will exit out of the side door and one for students without sickness and are able to return to class. If A116 is used, the restroom in the office will be used for the sick staff/student. Office staff will use the restroom in the data specialist office. All others will use restrooms located throughout the building.</li><li>• No student field trips.</li><li>• Informational signs will be posted reminding staff and students of protective measures such as physical distancing and wearing masks.</li><li>• Hygiene practices, including hand washing will be taught. Demonstrations of handwashing will be provided to each class.</li><li>• Avoid sharing any items in the classroom. Students will have individual material boxes to house things like crayons, pencils, glue, etc... Other classroom materials will be assigned to students for units of time and then cleaned after use.</li><li>• Students and staff will wear cloth or disposable masks at all times.</li><li>• Plexiglass dividers placed on tables in the classroom when physical distancing is not possible.</li><li>• Students traveling in hallways will be limited.</li></ul>
<b>Transportation and Bus Riders</b>	Based on Center for Disease Control and DHEC suggestions/recommendations: <ul style="list-style-type: none"><li>• Bus Drivers and students will wear cloth or disposable masks on buses</li><li>• Buses will be cleaned and disinfected daily (after morning and afternoon bus routes)</li><li>• Minimize/Reduce number of students on buses: Parents are encouraged to transport their student if possible</li></ul>

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	<ul style="list-style-type: none"><li>• Bus loads will be adjusted for social distancing (66% capacity)- This could delay dismissal based on the number of students riding the bus each day. Busses may need to run a route of a group of students and then return to the school to deliver the second group.</li></ul>

**COVID-19 RESPONSE PLAN**

**What happens when there is a COVID-19 diagnosis, exposure or when someone is experiencing symptoms?**

Beaufort county School District (BCSD) closely monitors up-to-date guidance from our public health officials to determine when our students should be sent home and when they may return to the school building after being notified of a confirmed COVID-19 diagnosis or test, an exposure or close contact with COVID-19, or when someone is experiencing symptoms. Please inform your school nurse of any potential COVID-19 exposures.

BCSD relies heavily on DHEC, CDC and our Medical Director to assist us in making a range of decisions for our district.

For COVID-19, a close contact is defined as any individual who was within 6 feet of an infected person for at least 15 minutes starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to positive specimen collection) until the time the patient is isolated.

This would include living in the same household as a sick person with confirmed COVID-19 or caring for a sick person with confirmed COVID-19.

Students and staff should be excluded from school if they have any of the following with or without fever:

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- **Shortness of breath or difficulty breathing -or-**
- **Loss of taste or smell -or-**
- **New or worsening cough**

If these symptoms are explainable by an underlying condition (such as shortness of breath for an individual with asthma) exclusion may not be necessary.

This is not a complete list of all symptoms of COVID-19, but only those that should trigger an automatic exclusion and evaluation for COVID-19. Other symptoms may include: **fever, chills, fatigue, muscle or body aches, headache, sore throat, congestion or runny nose, nausea/vomiting, or diarrhea**. Many COVID-19 cases show no symptoms at all, and a person is able to spread the virus up to two (2) days before they have any symptoms. Given the overlap of these symptoms with other more common illnesses and the lack of symptoms in many cases, it is not possible to identify and exclude all cases of COVID-19 through screening of symptoms. Careful preventive actions within the school are needed to reduce the chances of spread. For example:

- If the student or staff member is having symptoms they should stay home and contact their supervisor, their school nurse and their healthcare provider
- If the student or staff member is at school, the school will isolate and send home. The diagnosis from the healthcare provider should be reported to the school nurse.
- If a school determines that a student or staff member was contagious with COVID-19 while on campus, DHEC requests that these individuals be reported to the appropriate regional DHEC office by phone within 24 hours. DHEC will also notify schools of any reported cases that may have been contagious while on campus. All close contacts at the school will need to be identified and reported to DHEC. This will include everyone the ill individual would have been within six (6) feet of for fifteen (15) minutes or more. (This will be done by the school nurse).

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**Student/staff has a negative diagnosis of COVID-19 (and no known exposure)**

- Students or staff excluded for these symptoms can return if they either test negative for COVID-19 using a Polymerase chain reaction (PCR) test (mouth or nose swab or saliva test) or similar test that directly detects the virus or a medical evaluation determines that their symptoms were more likely due to another cause (e.g. sore throat due to strep throat).
- In this latter case, the individual can return when they meet criteria for that condition.
- Siblings of the symptomatic student may also return the day after receipt of the negative diagnosis if they have not been a close contact or had a COVID-19 exposure.

**Student/staff has symptoms, but no known exposure and a negative diagnosis of COVID-19**

- Students or staff excluded for symptoms can return if they test negative for COVID-19 using a PCR or similar test that directly detects the virus, or a medical evaluation determines that their symptoms were more likely due to another cause (e.g. sore throat due to strep throat).
- In this latter case, the individual can return when they meet criteria for that condition (i.e., on antibiotics and fever-free without fever-reducing medication for 24-hours with a diagnosis of strep) and they obtain a negative diagnosis of COVID-19.
- Siblings of the symptomatic student may also return the day after receipt of the negative diagnosis if they have not been a close contact or had a COVID-19 exposure.
- Students/staff should not return to school while waiting for COVID test results

For the safety of the entire school, a negative test should accompany any medical determination that symptoms were likely due to a different diagnosis.

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**Student/staff has a positive diagnosis of COVID-19**

Students and staff who test positive for COVID-19 and persons with symptoms of COVID-19 (see list above) who do not get tested, should isolate until:

- Ten (10) days have passed since symptoms started - and –
- Twenty-four (24) hours have passed since last fever without taking medicine to reduce fever - and –
- Overall improvement in symptoms.

Those who test positive by a PCR (mouth or throat swab) test or similar viral test but do not have symptoms will be required to stay out of school until ten (10) days\* after the specimen was collected.

**Cases in classroom**

If a student or staff member tests positive, they could have been contagious with the virus up to 48 hours before their symptoms began or before their test specimen was collected (for those with no symptoms).

- It is essential that staff ensure 6 feet or maximum distancing between students and other staff while in the classroom and throughout the day to limit the possibility of transmission.
- Anyone known to be a close contact (defined as being within six (6) feet for fifteen (15) minutes or more) to a COVID-19 case while contagious must be excluded from school for fourteen (14) days after last contact with the person with COVID-19.
- People who have recovered from a confirmed illness (PCR test, nose or throat swab test or saliva test) in the past three (3) months will not need to quarantine after a close contact with someone with COVID-19. See “Quarantine” section below:
- For any classrooms where social distancing could not be maintained (classes with young children who do not have assigned seating throughout the day), all children and staff must be considered close contacts and must complete a fourteen (14) day quarantine period.

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- Students and teachers in a classroom with a known COVID-19 case in which social distancing was reliably maintained should remain together in the same cohort to the extent that is possible. They should receive screening for fever and symptoms (see above) each morning until 14 days after last contact with the case. Note: anyone determined to be a “close contact” must be excluded.
- Any of these students or teachers who are monitored and found to have symptoms of COVID-19 should be sent home and they will be required to get tested or complete the required isolation and initial quarantine period to return to school.
- If three or more COVID-19 cases are identified within a classroom within fourteen (14) days of each other, consideration should be given to excluding all students and staff in the classroom for fourteen (14) days after contact with the last identified COVID-19 case.
- The classroom will need to be closed for cleaning and disinfection before use again. When time allows, a room will be closed for occupancy for up to 2 days prior to cleaning. When needed to reuse immediately, sanitization services will be provided by an outside contractor.
- **Students who are sent home will be allowed to complete work through distance learning.**

#### Quarantine

Some students or staff may have been told they were a close contact to a case of COVID-19 and have to complete a quarantine period. This means they will be required to stay home so they do not risk exposing others to COVID-19 if they become sick. For students (after the quarantine period has been met) a parents’ note that they have been cleared from quarantine, following consultation with the school nurse, may be used to allow return to school. CDC provides guidance on appropriately counting the quarantine period for different scenarios.

- Household contact: If the child or staff member lives in the same household as the case, they will have to quarantine an additional fourteen (14) days after the date their household member has been cleared from their isolation period. (will be 24 days)

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- Other close contact: If a child or staff member has been told they are a close contact to a case of COVID-19, they will need to quarantine until 14 days after the last contact with the case.
- Other household member in quarantine: If the child or staff member lives in the same household as someone in quarantine, they will not necessarily need to quarantine themselves unless the household member in quarantine is determined to be a COVID-19 case. DHEC will notify those who are required to complete quarantine.
- The person must provide either a note from a healthcare provider that they had the positive lab result in the past three (3) months or provide a paper or electronic copy of the results (SARS-CoV-2 RNA – Detected or Positive)

#### NOTES:

1. *For any negative test result, BCSD will follow the recommendations of the healthcare provider for the individual student and continue as normal.*
2. *If multiple students in the same classroom exhibit symptoms, the entire class will be sent home until diagnoses can be obtained.*
3. *Students, who are sent home, while awaiting a diagnosis, will be allowed to complete work through distance learning.*

#### EMPLOYEE SUPPORT

##### Childcare

BCSD will provide childcare for the children of all BCSD staff members whose child(ren) are currently enrolled in a BCSD school. Students must receive their childcare at the school in which they are currently enrolled, barring exigent circumstances. Ex. limited capacity

- Childcare will be available for students, ages 5 through 12



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- Schools with significant numbers of students who attend the schools where their parents work may receive the first right of refusal for available seats. If the childcare demand exceeds the space available, “overflow” students will be redirected to the next closest school(s) with available childcare space.

#### PERSONAL PROTECTIVE EQUIPMENT (PPE)

BCSD will supply each school with the necessary Infection Control and PPE supplies to begin the year (hybrid mode) safely. Based on the statistics related to COVID-19, routine assessments will be completed to ensure our schools have a sufficient supply of infection control items and PPE. As usage is monitored, recommended quantity thresholds will be established for replenishment. If you are ever needing additional PPE, please report to administration as soon as possible so that a request can be made for additional PPE through the work order system. Safety of our students and staff are a high priority.

- Personal Protective Equipment acts as a barrier designed to reduce the number of illness-causing germs. Proper use of PPE is believed to reduce the spread of infectious disease such as COVID-19. PPE is essential for school staff that has high exposure to student and staff with assisting high-intensity classrooms or school nurses. These specific items will be used when monitoring or assisting a person exhibiting symptoms where safe distancing is not possible.

Examples:

- Six-foot (6') Separation – Will be used whenever possible to limit the spread of droplets through the air from person to person.
- Cloth Masks – These will be used to slow the spread of infection by reducing transmission of diseases such as COVID-19.

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- Disposable Masks – A base supply of disposable masks will be provided to each classroom to be used should a student or staff members cloth mask become unusable. If a student or staff member fail to bring their cloth mask, disposable masks will be distributed by the school administrative staff, not taken from class quantities.
- Reusable face shields – Will be used by school nurse or staff to monitor symptomatic persons or when providing an ordered respiratory procedure. Face shield should be cleaned after each use per the CDC guidance.
- Plexiglass Barriers – Will be used where individuals are:
  - less than 6' from the public, or
  - work/learn together in a space closer than 6' for longer than 10 minutes, or
  - work/learn together in a space closer than 6' and are unable to wear masks.
- Disposable surgical masks – Will be used by school nurse or designated staff when interacting with a person who may be producing respiratory or body fluids that could promote exposure.
- Disposable gowns – Will be used by school nurse or designated staff when interacting with a person who may be producing respiratory or body fluids that could promote exposure.
- Disposable Gloves – Will be used by school nurse or designated staff when interacting with a person who may be producing respiratory or body fluids that could promote exposure.

### DISTRICT GUIDANCE TO SCHOOLS

Based on Center for Disease Control and DHEC suggestions and recommendations, the following guidance has been provided to the schools:

- Allow parents to send a reusable water bottle that students take home daily for cleaning
- Examine opportunities for outdoor activities for specials, connections, and elective courses when possible
- Eliminate large group assemblies that do not allow for six feet social distancing
- Rearrange desks and furniture in classrooms to allow for as much space between students as possible

## BEAUFORT COUNTY SCHOOL DISTRICT



### PORT ROYAL ELEMENTARY SCHOOL VICKI GOUDE, PRINCIPAL

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- Face the student desks in the same direction as much as possible
- Reduce student travel to different areas of building where possible
- Implement teacher rotation to classrooms instead of students moving where possible (strategic guidance for elementary schools)
- Eliminate/minimize as much as possible the sharing of supplies and materials. If materials are shared, schools will develop and implement a cleaning and sanitizing procedure.
- Schedule restroom breaks and hand washing routines throughout the day
- Avoid handshakes, hugs, or high fives. Students and teachers will need to create hand signals or other ways to replace this practice.
- Work with Nurses and Facilities Department to establish isolation rooms for ill students/staff/visitors
- Increase signage throughout the school building
- Establish entrance, exit routes, and hallway travel routines
- Reinforce good hygiene practices frequently
- Place makers/tape on the floor to indicated 6 feet distancing in the cafeteria to promote social distancing while waiting in line or when using cafeteria in a reduced capacity method
- Do not allow students to share food